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(2) **Elements of Application.** The Applicant shall submit an application for Project Eligibility to the Subsidizing Agency, with a copy to the Chief Executive Officer of the municipality and written notice to the Department, which shall include:

(a) the name and address of the Applicant;

(b) the address of the site and site description;

(c) a locus map identifying the site within a plan of the neighborhood, accompanied by photographs of the surrounding buildings and features that provide an understanding of the physical context of the site;

(d) a tabulation of proposed buildings with the approximate number, size (number of bedrooms, floor area), and type (ownership or rental) of housing units proposed;

(e) the name of the housing program under which Project Eligibility is sought;

(f) relevant details of the particular Project if not mandated by the housing program (including percentage of units for low or moderate income households, income eligibility standards, the duration of restrictions requiring Low or Moderate Income Housing, and the limited dividend status of the Applicant); (ESSENTIALY SECTIONS 1 thru 5 OF THE OLD ONE-STOP)

(g) conceptual design drawings of the site plan and exterior elevations of the proposed buildings, along with a summary showing the approximate percentage of the tract to be occupied by buildings, by parking and other paved vehicular areas, and by open areas, the approximate number of parking spaces, and the ratio of parking spaces to housing units;

(h) a narrative description of the approach to building massing, the relationships to adjacent properties, and the proposed exterior building materials;

(i) a tabular analysis comparing existing zoning requirements to the Waivers requested for the Project; and evidence of control of the site.

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